

July 16, 1999

Dear Carrier:

This Request transmits the Special Filing Instructions (SFI) for the submission of freight rate offers for the General Services Administration's (GSA's) Western Distribution Center, Stockton, CA. Rate offers filed in response to this Request will be in accordance with the terms and conditions of the GSA Standard Tender of Service (STOS), this Request, and its SFI. Please note that in some instances this Request and its SFI will deviate from and will supersede those published in the STOS, General Freight Tender of Service No. 1-F (GSA TOS No. 1-F), supplements and reissues thereto. Rate offers accepted for the Western Distribution Center will be for an effective period of October 1, 1999, through October 31, 2000.

Only those common/contract carriers, rail carriers, freight forwarders, and brokers and shippers agents/Intermodal Marketing Companies (including each of their underlying carriers which they represent) who have met the established approval requirements for participation in GSA's Freight Management Program may submit rate offers in accordance with this Request and its SFI. Only those Rate Filing Service Providers who have a valid Trading Partner Agreement on file with GSA's Freight Program Management Office (FPMO) located in Kansas City, MO, and have met all other approval requirements established by GSA can submit rate offers on behalf of approved firms in accordance with Sections 6, 7, and 8 of this Request and its SFI. Rate Filing Service Providers are firms which offer to those approved to participate in GSA's Freight Management Program the service of submitting to GSA electronic rate offers in accordance with this Request and its SFI. Only those Tariff Publishing Agents who have a valid Trading Partner Agreement on file with the FPMO and have met all other approval requirements established by GSA may act as a Tariff Publishing Agent on behalf of approved firms.

Please note the following reminders and/or significant items:

1. All previously accepted rate offers for the Western Distribution Center automatically expire on September 30, 1999; consequently, it is **imperative** that all firms submit new rate offers in accordance with this Request and its SFI for rates effective October 1, 1999.
2. "Between" rate offers are being requested for the Western Distribution Center. By "Between" it is meant that the same rate offered from the Western Distribution Center to a destination will also apply from that destination to the Western Distribution Center.
3. All submitted rate offers for the Western Distribution Center will be Non-Alternating.
4. Carriers may submit less than truckload and truckload rate offers for the Western Distribution Center; however, **ALL** truckload rate offers must be submitted in cents per mile per vehicle used along with a minimum truckload charge except for offers for MOTBA (Concord, CA) and SHAD (Sharpe Army Depot). Rate offers submitted for MOTBA and SHAD **MUST** be offered as a flat dollars and cents charge per truckload – no less than truckload rate offers will be accepted for MOTBA or SHAD. **NO** truckload rate offers for any routes will be accepted as a percent of the charges identified in the 1000-D.

5. Carriers who are selected for Western Distribution Center assignments may also be offered freight shipments weighing 350 pounds or more from the Customer Supply Center, Building 510B, Stockton, CA. Charges will be based on the selected carrier's tender for the Western Distribution Center shipments; however, service requirements for transit time, beginning the day after pickup, will be:

- A. Two (2) days for points within California: and
- B. Three (3) days for points to AZ, CO, ID, OR, NM, NV, UT, WA.

6. Carriers who submit rate offers for California intrastate shipments and less than truckload interstate shipments **MUST** have the capability to pickup the shipments in company owned/operated equipment. Use of pickup agents will not be allowed. Carriers **MUST** also have carrier owned/operated terminal facilities in the Sacramento and/or San Joaquin Valley areas and/or the San Francisco Bay Area.

7. Separate rate offers must be submitted for each Destination Service Area (please refer to Section 6).

8. All rate offers submitted in response to this Request and its SFI for the Western Distribution Center **MUST** be submitted to GSA electronically in accordance with Sections 6, 7, and 8 - **NO PAPER RATE OFFERS** will be accepted for the identified Western Distribution Center Destination Service Area Codes.

9. If you are a current subscriber to the Inter-Agency Transportation Management System (ITMS) CD-ROM and intend to use its capabilities for the creation and submission of your rate offer(s) for the Western Distribution Center traffic, you will need to contact the FPMO to request an updated version of ITMS. Prior versions of ITMS do not incorporate the addition of the Western Distribution Center traffic identified in this Request. To obtain an updated version of ITMS, please fax a request to the attention of Robyn Bennett, Cindy Schardt, or Ray Calahan at (816) 823-3656 or e-mail the request to robyn.bennett@gsa.gov, cindy.schardt@gsa.gov, or ray.calahan@gsa.gov. If you do not intend to utilize the capabilities of ITMS to create and submit Western Distribution Center rate offers you will not need to obtain a new version of ITMS as nothing else has been changed from your current version except for the additions noted above.

If you have any questions regarding this Request, its SFI, or the STOS, please contact Maria Gutierrez of GSA's Transportation Management Branch, San Francisco, CA at (415) 522-2846 or e-mail at maria.gutierrez@gsa.gov. Questions dealing with the submission of electronic rate offers should be directed to either Robyn Bennett, Cindy Schardt, or Ray Calahan at (816) 823-3646 or e-mail at robyn.bennett@gsa.gov, cindy.schardt@gsa.gov, or ray.calahan@gsa.gov, respectively.

Sincerely,

Ed Hodges, Director
Property and Traffic Management Division (6FBD-X)
Transportation and Property Management Center

Enclosure